**Purpose**

Alerts personnel to a mass casualty incident and details the actions to be taken by staff to ensure the ability to assist health facilities and emergency services (Police, Fire and Ambulance) in the care of casualties. safety and security of themselves, their patients/ residents/ clients, visitors and facility.

**Policy**

[Organization name] is committed to preparing for all types of foreseeable emergencies. All staff are required to follow the emergency response plan when activated in response to mass

**Definitions**

* **Bomb:** improvised explosive device created for non-authorized use.
* **Visual Sweep:** to look through, or explore by inspecting possible places of concealment, for a suspicious package or anything out of the ordinary.

**Responsibilities**

Emergency Response applies to all personnel.

**Procedure**

1. **ACTIVATION:**

Emergency Response will be initiated by [list the individual who would do this for example Supervisor and/or manager].

1. **POST INCIDENT ACTIONS**

For a facility impacted by a mass causality, the designate in charge is to complete incident documentation as follows:

* Site-specific Reportable Incident Form
* Site/company documentation as per protocol

**Forms/Appendixes**

**References**

**Cross Reference:**

ERP-Evacuation;

|  |  |
| --- | --- |
| ON-SITE MASS CASUALTY ALGORITHM | |
| Staff attending on-site multiple patient incidents | Ensure emergency services are directed to causalities  Deliver casualty status to emergency services personnel  If safe to do so and clinically qualified, identify most seriously injured persons and administer first aid as required.  Ensure personal safety and notify Supervisor/Manger  Request 911- emergency services respond (police, fire and ambulance)  **Note**: Multiple Patient Incident is **2** or more patients  **Note**: Single patient reference Medical Emergency / Code Blue |
| Supervisor/Manager | Restrict area/site access if immediate safety risks are near casualties  Ensure safety of employees who are attending to casualties  Arrange overhead page as required. Assist with first-aid if first aider.  Consider evacuation (Code Green) of staff and non-affected residents.  Ensure emergency services are directed to causalities and made aware of safety concerns  Notify Site Administrator  Notified of a multiple patient incident at your facility (**2** or more patients).  Confirm 911- emergency services are responding (police, fire and ambulance) |
| Site Administrator  (on-site or on-call) | Conduct / participate in post incident debriefing  Fill out reportable incident documentation  Consider employee assistance as needed  Notified by Supervisor / Manager of a multiple patient incident  Provide assistance to frontline staff as required  Liase with emergency services Incident Command as appropriate (if on site |
| EMERGANCY ACCOMODATIONS- CONTINGENCY ALGORTHM | |
| Site Administrator  (on-site or on-call) | Notified by Senior Health Zone Executive Director or Designate that site may need to accommodate additional persons  Strategize with Supervisor/ Manger on appropriate area(s) to house either persons requiring shelter or minor medical care |