|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Location:** | | **Assessment Date:** | | | | | | | **□ New** | | **x Revised** |
| **Department:** | | **Hazard Assessment Team:** | | **Name:** | | | | | **Title:** | | |
| **Job Title: Administrative Support/Office Clerk** | | **Name:** | | | | | **Title:** | | |
| **Shift: Days** | | **Name:** | | | | | **Title:** | | |
| **Task** | **Hazard Detail** | | **Frequency** | | **Severity** | **Probability** | **Total** | **Priority** | | **Control Measures** | |
| Outbreak Management | Exposure to infectious diseases (influenza, norovirus, MRSA, Covid-19) | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
| Chemical exposure | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
| Psychological Stress: may include, increased workload, mental fatigue, grief etc. | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
| Physical fatigue from increased workload | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
| Potential for exposure to verbal aggression, harassment, and bullying | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
|  | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
|  | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
|  | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |
|  | |  | |  |  |  |  | | **Engineering:** | |
| **Administrative:** | |
| **PPE:** | |