

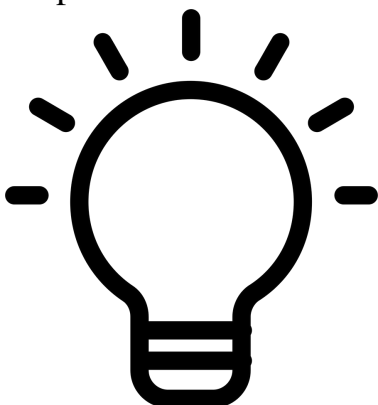
# CONTINGENCY PLANS

## WHAT DOES THIS MEAN

- **Loss of Power:** maintenance of full or partial electrical power, should there be a loss of utility from the community supplier.
- **Loss of Water:** response to water supply disruption and/or contamination.
- **Loss of Telephone:** telephone service either into or out of (or both) a site or facility has been disrupted by some means

## REVIEW IT BEFORE YOU NEED IT

- Locate the Emergency Response Plan Manual; review the ContingencyPlan that describes your area's role if you are experiencing a loss of power, water, or telephone.



## WHAT DO I DO

- **Loss of Power**
  - Verify status of patients and that critical patient care equipment is functioning
  - Escort patients and visitors to a safe area
  - Verify power is affected throughout the Area / Unit
  - Confirm whether other plugged-in equipment is still working. Staff may have to try several power outlets
- **Loss of Water**
  - Verify status of patients and that critical patient care equipment is functioning
  - Follow 'Staff Action' swim lane in the plan's algorithm
- **Loss of Telephone**
  - Telephone not working (e.g. no dial tone). Ensure telephone is plugged into a telephone port
  - If no dial tone, confirm nature of telephone loss
  - Report outage to Switchboard / Designate (check for site-specific process)
  - Utilize email and fax to share large amounts of information, if required