

HAZARD ASSESSMENT & REPORTING

JULY SAFETY SEGMENTS



The Alberta legislation states that a hazard is a "situation, condition, or, thing that may be dangerous to the health and safety of workers." With the help of hazard assessments, we are able to build a healthier and much safer workplace. This process provides the workplace an opportunity to prevent injuries and illnesses by identifying any hazards and implementing appropriate controls.

REPORTING

DIRECTIONS

Start the discussion by setting the expectations for creating a safe space and respecting everyone's feedback. Print out or show an electronic copy of the [Hazard Reporting by Employee](#) document by the Canadian Centre for Occupational Health and Safety. After everyone is done, use the guiding question below to facilitate a group discussion.

SAFETY SEGMENT DISCUSSION

Guiding Questions:

- What should you report to my supervisor/manager?
- Who else besides your supervisor and manager can you report any hazards to?
- Why is it important that we report hazards?
- What is the reporting process for hazards found in your organization?

Notes to the Team Leader:

- Facilitate an atmosphere of support and openness to feedback by encouraging the staff to share experiences or opinions without fear of reprisal.



Follow the CCSA and check our other resources.

