



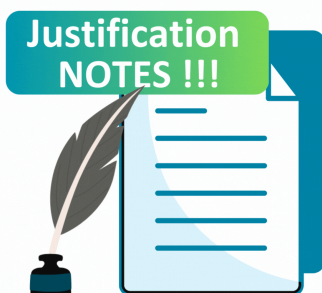
Continuing Care Safety Association

COR Connections | August 2023

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Audit Tip of the Month!



All justification notes must provide details/examples to justify the score awarded. Remember to provide adequate examples to ensure representative sampling is met. **All** questions require a justification note, even when N/A is selected.

QUESTION 1.12

1.12 Does Management Participate in Meetings Where Health and Safety is Discussed?

The auditor must look for meeting minutes where H&S was on the agenda, other than HSC minutes, then confirm whether management participated in those meetings.

- Suggested examples include: Any meetings where H&S was on the agenda, such as meeting minutes for leadership meetings, departmental meetings, etc.
- When answering this question, be sure the auditor has provided how many meeting minutes were reviewed and, out of those, how many had management participation. E.g., 25 leadership meeting minutes reviewed, 18/25 included management participation.



Taking the Next Step

COR AUDIT TOOLS



Soon your 2023 Audit will be complete and your organization can start to work on an action plan!

Did you know that our website has many resources and templates to assist you in improving your H&S program? In CCSA's Health & Safety Toolkit, under [Taking the Next Step](#), you will find templates broken down by the 10 elements in the COR Audit Tool.

Contact Us

Should you have concerns or questions, please reach out to the CCSA COR team at COR@ab-ccsa.ca.

We are here to help.



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