

EMERGENCY RESPONSE PLANNING



The significance of emergency response planning in the workplace cannot be overstated. It guarantees the protection and welfare of employees, residents, and visitors during unforeseen events. By creating and implementing detailed plans, organizations can minimize risks, respond efficiently, and reduce potential damages.

EVACUATING THE BUILDING

ACTIVITY DIRECTIONS

******This safety segment requires preparation from the facilitator***

Preparation:

- Look at your building's evacuation plan and determine what each of your staff members must do if the building is to be evacuated.
- Create a bullet-point-list of each of the tasks that must be completed by yourself, and each of the staff members who will be present.
- Arrange this list in no particular order and either create a print out or write it on a board where each participant can see it.

During the Activity:

- Assign a person's name to each participant
- Give them the following directions: "I have provided you the list of all the tasks that need to be done by the people in this room in the event of a building evacuation. However, not everyone in this room is supposed to do each of these tasks. I want each of you to choose which of the tasks you think are the correct for the person you have been assigned."
- After 5 minutes, go over the correct answers so each person knows what they must do when a building evacuation is taking place.



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